

PUBLIC MEETING

April 8, 2014

The Verona Board of Education of the Township of Verona, in the County of Essex, New Jersey, convened in regular session on April 8, 2014 in the Board Office Conference Room at 6:59 p.m.

The meeting was called to order by Mr. Quattrocchi. A statement was made that the meeting had been properly advertised in the designated newspapers and the agendas were posted at the appropriate locations.

The following members of the Board were present: Mr. John Quattrocchi, President, Mr. Michael Unis, Vice-President, Mr. Joseph Bellino, Mr. James Day and Mr. Steven Spardel. Also present were: Mr. Steven Forte, Superintendent and Ms. Cheryl Nardino, Business Administrator/Board Secretary.

Resolved that the Board meet in private session, from which the public shall be excluded, to discuss the topics of negotiations and personnel or potential litigation which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meeting Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

Moved by: Mr. Spardel

Seconded by: Mr. Day

Ayes: 5

Nays: 0

The Board convened to a confidential session on April 8, 2014 in the Board Office Conference Room at 7:00 p.m.

The Regular meeting reconvened to the regular session, in the Verona High School Media Center, at 8:00 p.m.

25 citizens and two members of press were present.

Public Comment on Agenda Items- None

Presentations-

Mr. Gary Farishian, Athletic Director, Winter Sports Wrap Up

Committee Reports:

Athletics and Co-curricular

- Waiting for direction from state on cardiac screening for athletes
- Purchasing AED's in the summer
- Reviewed winter sports wrap up presentation
- Track signs will be posted that the track is closed during school activities
- Field committees met. One was with coaches and one with town residents
- Mr. Farishian presented at the NJ State Athletic Directors Convention. The topic was "Interviewing, Evaluating and Supporting Coaches."

Buildings and Grounds

- Honeywell is selected to handle the ESIP program. They will now do a detailed energy audit.
- Forest roof repair completed
- Locker clean out before spring break

- French & Parello is being approved as the engineer to manage the field construction project
- Track repair estimate is \$90k. It will be split with MKA. Field drainage will be addressed at a cost to the board of approximately \$40-50k. Expected completion this summer.

Finance

- Track repairs and cost discussed
- Budget discussion. 3 new staff members budgeted for next year. Tax levy increase 2.48%.
- Curriculum writing budget
- April 23rd 9:30 finance meeting and 10am referendum project meeting
- April 29th board meeting will be the public hearing on the budget. Board will approve final budget.

Discussion-

- June 24, 2014 BOE meeting re-scheduled to June 17, 2014
- Budget 2014-2015

Superintendent's Report

- Approval of job descriptions tonight
- Washington Post put out a list of most challenging high schools including magnet, charter, private, public. Compared to the rest of the country, VHS went from 1,704 in 2001 to 812 in 2014. In the Northeast, VHS ranked 297 in 2011 to 114 in 2014. Rank is based on the number of AP tests divided by the graduation class.
- Field usage meeting. 40 residents attended. Smaller group of 5, meeting on April 29 to develop a field policy

RESOLUTIONS

The following resolutions have been recommended by the Superintendent to the Board of Education:

RESOLVED that the Board approve **Resolutions #1-11**

Moved by: Mr. Bellino

Seconded by: Mr. Spardel

Ayes: 5

Nays: 0

#1 RESOLVED that the Board approve the minutes of the following meetings:

Confidential & Regular Public Meeting

March 25, 2014

Confidential Meeting

April 1, 2014

PERSONNEL

#2 **RESOLVED** that the Board approve the following personnel recommendations pending the completion of pre-employment requirements:

2.1 New Staff

Name	Location	Assignment	Salary	Degree/ Step	Term of employment	Department Committee	Replacing/ Notes
Harris, Casey	VHS	Biology Teacher	\$72,855	MA/13	SY 14-15	Education	Rose Ann Prendergast/retirement

2.2 Substitute

Name	Location	Assignment	Salary	Committee	Term of Employment	Notes
Wallace, Debbie	FNB	MLOA - .77% Kindergarten	\$216.00 per diem	Education	4/7/14 - 6/30/14	Replacing Maria Perri

#3 **RESOLVED** that the Board approve the following:

3.1 MOVEMENT ON GUIDE

February 1, 2014 - February 28, 2014					
NAME	CURRENT LEVEL/STEP	SALARY	NEW LEVEL/STEP	SALARY	NOTES
Errico, Jennifer	MA/Step 2	\$52,063	MA+30/Step 2	\$56,428	RESCIND
February 1, 2014 - February 28, 2014					
NAME	CURRENT LEVEL/STEP	SALARY	NEW LEVEL/STEP	SALARY	NOTES
Errico, Jennifer	MA/Step 2	\$52,063	MA+30/Step 2	\$56,164	APPROVE

EDUCATION/SPECIAL EDUCATION

#4 **RESOLVED** that the Board approve the Superintendent's HIB report:

HBW 2014-1

#5 **RESOLVED** that the Board approve the following job descriptions:

**Desktop Support Technician
 Administrative Assistant Attendance Officer/School District Registrar**

#6 **RESOLVED** that the Board approved the following student home instruction requests:

Student #	School	Grade	Hrs./Week	Beginning
92195	VHS	12	10 hrs./week for the remainder of the 2013-2014 school year	3/31/2014
50302	HBW	6	5 hrs./ 4-6 weeks	3/26/2014

REFERENDUM

#7 **RESOLVED** that the Board approve the attached resolution determining the form and other details of \$13,845,000 school bonds of the Board of Education of the Township of Verona in the County of Essex, New Jersey and providing for their sale.

#8 **RESOLVED** that the Board approve the resolution below where by that the Board is authorizing execution and delivery of the Grant Agreement, *Replacement boilers and new HVAC at Verona High School, DOE Project #:5370-050-14-1002, SDA Project #: 5370-050-14-G2VK, Grant #: G5-5978* to the Board President and the School Business Administrator.

WHEREAS, the Verona Board of Education (hereinafter referred to as the "Board"), in the County of Essex, State of New Jersey, has undertaken a School Facilities Project entitled *Replacement boilers and new HVAC at Verona High School, DOE Project #:5370-050-14-1002, SDA Project #: 5370-050-14-G2VK, Grant #: G5-5978* hereinafter referred to as the "Grant Project"); and

WHEREAS, the Board sought to obtain funding for the Grant Project pursuant to Section 15 of the Educational Facilities Construction and Financing Act through the New Jersey Schools Development Authority (hereinafter referred to as "the SDA"); and

WHEREAS, the Board received a proposed Educational Facilities Construction and Financing Act Section 15 Grant Agreement in the amount of \$1,799,135 (hereinafter referred to as the "Grant Agreement") from the SDA; and

WHEREAS, pursuant to the terms of the Grant Agreement, as well as the governing regulations, N.J.A.C. 19:32-1, et seq., the Board is required to fulfill certain obligations as a condition to receiving the grant funds; and

WHEREAS, the Board has determined that it is in the best interests of the School District to enter into the Grant Agreement in accordance with the terms set forth therein; and

WHEREAS, the Local Share in the amount of \$2,698,703 shall be paid out of local tax levy.

NOW THEREFORE, BE IT RESOLVED that the Board is authorizing execution and delivery of the Grant Agreement to the Board President and the School Business Administrator.

- #9 RESOLVED** that the Board approve the resolution below for the delegation of authority of grant agreement, *Replacement boilers and new HVAC at Verona High School, DOE Project #:5370-050-14-1002, SDA Project #: 5370-050-14-G2VK, Grant #: G5-5978.*

WHEREAS, the Verona Board of Education (hereinafter referred to as the "Board"), in the County of Essex, State of New Jersey, has undertaken a School Facilities Project entitled *Replacement boilers and new HVAC at Verona High School, DOE Project #:5370-050-14-1002, SDA Project #: 5370-050-14-G2VK, Grant #: G5-5978* (hereinafter referred to as the "Grant Project"); and

WHEREAS, the Board sought to obtain funding for the Grant Project pursuant to Section 15 of the Educational Facilities Construction and Financing Act through the New Jersey Schools Development Authority (hereinafter referred to as "the SDA"); and

WHEREAS, the Board received a proposed Educational Facilities Construction and Financing Act Section 15 Grant Agreement (hereinafter referred to as the "Grant Agreement") from the SDA; and

WHEREAS, pursuant to the terms of the Grant Agreement, as well as the governing regulations, N.J.A.C. 19:32-1, et seq., the Board is required to maintain a project file for the Grant Project and to fulfill certain obligations as a condition to receiving the grant funds; and

WHEREAS, the Board has determined that administration of the Grant Project will be facilitated, and the responsibilities for maintaining the project file and for fulfilling the grant obligations are centralized to the Business Office.

NOW THEREFORE, BE IT RESOLVED that the responsibilities for maintaining the project file and for fulfilling the grant obligations shall be centralized to the Business Office.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Delegation of Authority to School Business Administrator for supervision of the School Facilities Project.

Building and Grounds

#10 RESOLVED that the Board approve the selection of ESO for the Implementation of an Energy Savings Improvement Project:

WHEREAS the Verona Board of Education (BOE) has issued a request for proposal in accordance with N.J.S.A. 18A:4.1 et seq (Competitive Contracting) for qualified Energy Service Company's (ESCO) to detail their qualification, experience and ability to design and implement an Energy Saving Plan and ESIP project for the BOE in accordance with P.L 2012, c.55 (P.L.2009, c.4); and

WHEREAS, a selection committee has been established to review and rate the response received in accordance with the specific evaluation criteria as outlined in the request for proposal issued; and

WHEREAS, the selection committee has determined that Honeywell Building Solutions, Morristown, NJ is the most qualified ESCO in accordance with the evaluation criteria; and

WHEREAS, Honeywell Building Solutions will provide an Energy Savings Plan, including engineering, construction, project management as part of their proposal and that the total cost of services will be a predetermined amount and paid for out of the energy savings as calculated in accordance with P.L. 2012, c.55,

WHEREAS, there is no cost for the Energy Savings Plan and the BOE will have an option to continue the process to full implementation of the ESIP project once the ESP has been reviewed and approved by an independent 3rd party in accordance with P.L.2012, c.55, and adopted by the BOE.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education authorizes the School Business Administrator/Board Secretary to execute a Project Development Agreement with Honeywell Building Solutions in accordance with the terms set forth in the RFP.

REFERENDUM

#11 RESOLVED that the Board approve contract from French and Parello Associates pending final attorney review for project:

VHS Field, Parking Lot and Tennis Renovations- Project #5370-050-14-2000

PUBLIC COMMENT

- Verona Leadership Program raised \$800 for the various organizations
- Field project

The Meeting adjourned at 9:30 p.m.

Respectfully submitted,

**Cheryl A. Nardino
Board Secretary**